



Photo

STUDENT ADMISSION FORM

STUDENT INFORMATION

Full Name:		Father's Name:	
Date of Birth:		CNIC / B-Form	
Gender:		Contact No:	
Present Address:			
Permanent Address:			
Email Address:			

PROGRAM DETAILS

Program Applied For:			
Duration:		Session:	
Preferred Batch (Morning/Evening):			

ACADEMIC QUALIFICATIONS

Examination	Year	Board/University	Marks Obtained	Total Marks	Grade/Division
Matric / O-Level					
Intermediate / A-Level					
Bachelor					
Master					

FOR OFFICE USE ONLY

Admission No:		Date of Admission:	
Program Enrolled:		Batch:	
Fee Submitted:		Challan No:	
Remarks:			

CITY OF KNOWLEDGE INSTITUTE OF INFORMATION & COMMUNICATION TECHNOLOGY (CKIICT)

RULES & REGULATIONS FOR STUDENTS

Students of CKIICT are expected to maintain discipline, respect faculty, and uphold the institute's values at all times. Misconduct, disrespect, or inappropriate behavior within or outside the campus will result in strict disciplinary action. A clean, decent appearance and prescribed dress code must be observed during all academic and official activities.

Attendance & Punctuality: Minimum 80% attendance is required to appear in internal or board examinations. Absence without valid reason or late arrival beyond 15 minutes will be considered absent. Regular participation in theory and practical classes is mandatory for course completion.

Academic Integrity: Students must complete all assignments, tests, and projects within deadlines. Cheating, plagiarism, or copying during exams or coursework will result in suspension or expulsion. Internal assessments contribute to final results, and active participation in labs and classes is required.

Institute Property: Students are responsible for the care of classrooms, computers, labs, and furniture. Any damage or misuse must be compensated by the student concerned. Intentional harm or vandalism will lead to disciplinary measures.

Technology & Internet Use: Institute computers and internet are for educational purposes only. Accessing or sharing non-academic, unauthorized, or inappropriate content is strictly prohibited. Changing system settings, installing software, or misusing social media that harms the institute's reputation will lead to serious action.

Fees & Financial Policy: All dues must be paid on time according to the institute's schedule. Failure to do so may result in suspension, withholding of results, or cancellation of admission. Admission, registration, and examination fees are non-refundable, and students must clear all dues before receiving certificates or appearing in examinations.

Discipline & Examinations: Violation of any rule may result in warning, probation, suspension, or expulsion based on severity. Possession of prohibited items or use of unfair means in exams is strictly forbidden. The management's decision shall be final in all disciplinary matters.

Declaration:

I have read and understood all the rules and regulations of the City of Knowledge Institute of Information & Communication Technology (CKIICT) and agree to abide by them throughout my enrollment. I hereby declare that the information provided above is true and correct to the best of my knowledge, and I understand that any violation of the institute's rules may result in disciplinary action or cancellation of my admission.

Signature of Applicant: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____